

AGENDA
STATE BOARD OF AGRICULTURE
DEPARTMENT OF AGRICULTURE, FOOD, AND FORESTRY

Wednesday, September 15, 2021
10:00 a.m.

2800 N. Lincoln Blvd.
Oklahoma City, OK 73105

1. Call to Order
2. Roll Call
3. Declaration of a Quorum
4. Introduction of Guests
5. Consideration and Proposed Action on Minutes of Regular Board Meeting of August 11, 2021.
6. Consideration and Proposed Action on Division Reports
 - A. Administrative Services – Dan Ridings
Summary of present financial condition of the agency and monthly activities in the following areas: Finance, Human Resources, Fleet Management, Data Processing and Agriculture Law Enforcement Investigators.
 - B. Laboratory Services –
Summary of analytical activities, customer contacts, and other pertinent information related to laboratory operations.
 - C. Forestry Services – Mark Goeller
Summary of activities and accomplishments in resource protection and rural fire defense, forest management and regeneration, water quality, urban forestry, forestry education and law enforcement. Includes statistics on wildfires and law enforcement activity and narrative of forestry program highlights for the month.
 - D. Consumer Protection Services – Kenny Naylor
Addresses stop sale orders on insect and disease infested crops, phytosanitary certificates issued, insect survey summaries, pesticide registration updates, pesticide inspections, seed program and seed laboratory updates, weights and measures reports, scanner inspections, grain warehouses and meetings attended by division personnel.

- E. Animal Industry Services – Rod Hall, DVM
Addresses information and activities of staff related to control and eradication of animal diseases affecting livestock and livestock market audits. It also addresses emergency response preparation and education for response to any outbreak of foreign, emerging and/or eradicated disease.
- F. Wildlife Services – Scott Alls
Summary of activities and accomplishments in wildlife damage management to protect state resources such as agriculture, property, natural resources, and public health and safety from wildlife damage and wildlife threats.
- G. Agricultural Statistics – Troy Marshall
Addresses the current crop conditions and livestock inventory numbers. Also included is a report on the number of information requests received, reports released during the previous month, reports to be released during the current month, and the meetings attended by Division personnel during the previous month.
- H. Market Development Services – Meriruth Cohenour
Summary of the accomplishments, projects and events of Ag in the Classroom, Agritourism, Communications, Domestic Marketing (Made in Oklahoma, Made in Oklahoma Coalition), Diversified Marketing (Farmers Market, Specialty Crop Block Grants, Farm to School), International Marketing, Market News and Rural Economic Development.
- I. Agricultural Environmental Management Services – Teena Gunter
Executive summary that addresses Swine Feeding Operations, registered poultry feeding operations and poultry waste applicators, National Pollutant Discharge Elimination System (NPDES), plus agricultural composting facilities, and Commercial Pet Breeders and Shelters. Includes numbers and statistics on complaint investigations, technical assistance contacts, inspections, enforcement/compliance activities and seminars/meetings attended by Division personnel for the month.
- J. Office of General Counsel – Teena Gunter
Summarizes activities of the division, including rules, collections, legal research, meetings, support for programs, contracts, employment issues, open records requests, farming and ranching incorporations, and informal and formal enforcement actions before the Board, district court, and federal court.
- K. Food Safety Services – Scott Yates
Addresses the inspection of meat, poultry, egg, and milk processing facilities to determine compliance with regulatory standards.
- L. Ag Communications and Outreach Update – Morgan Vance

7. Consideration and Proposed Action on Purchases/Contracts
 - Kelly Registration System – ACH Reimbursement - \$33,750.00
 - Required Annual Organic Audit - \$20,000
 - Training for Organic Inspector Dee Raper - \$8,000
 - Window tint for Food Safety field staff vehicles – 30 vehicles - \$6,000
 - FY22 - \$150,000 purchase and repair of mobile/handheld radios and supplies
 - Request approval for purchase of Lacti-check Milk Analyzer Kit - \$5,427.38
 - Purchase of Steam Scrubber Glassware Washer - \$6,723.82
 - Purchase of Petrifilm Plate Reader - \$8,500
 - Pickup and disposal of laboratory hazardous waste - \$8,385.50
 - Purchase of an Autoclave - \$85,000
 - Purchase of a GC/MS - \$110,000
 - Purchase of a service maintenance contract renewal for the HPLC Triple Quad System - \$27,693
 - Purchase of a service maintenance contract for the LECO Sulphur Analyzer and LECO Nitrogen Analyzer - \$6,400
 - Purchase of a service maintenance contract for the ICP - \$8,726.40
 - \$29,040 – OKC Landfill Agreement regarding the removal of nuisance birds
 - \$3,310 – General Services Administration Agreement regarding the removal of feral pigeons

8. Consideration and Proposed Action on Cases Resolved by Stipulations

Consumer Protection Services

7-Eleven, 9416 S. Western, Oklahoma City, Oklahoma
D's Metal Recycling, 721 Boren Blvd, Seminole, Oklahoma
Eckles Aircraft, LLC, 330 Airport Lane, P. O Box, 1015, Holldenville, Oklahoma
Farm ers Cooperative Association, 411 E. Street, Snyder, Oklahoma
Mid-America Feed, Inc, P.O. Box 11, Talala, Oklahoma
Sayre Grain, 202 N. Broadway Street, Sayre, Oklahoma

****Possible Executive Session (if approved by the required number of members present):**
As authorized by the Oklahoma Open Meeting Act in Section 307(B)(8) of Title 25 of the Oklahoma Statutes, an executive session may be held for the purpose of “[e]ngaging in deliberations or rendering a final or intermediate decision in an individual proceeding pursuant to Article II of the Administrative Procedures Act.”

9. Consideration and Proposed Action on Proposed 2022 Board of Agriculture Meeting Dates.
10. Next Board meeting scheduled for Wednesday, October 28, 2021 at Oklahoma City.
11. Old Business
12. New Business – Under the Open Meeting Act, this agenda item is authorized only for matters not known about or which could not have been reasonably foreseen prior to the time of posting the agenda or any revised agenda.
13. Adjournment

**Members of the Board and staff from ODAFF may join for lunch, attend a Senate Interim Study, visit the Market at East Side and Restore OKC, and dinner at Bob's Steak and Chop House, Omni Hotel. On Thursday, September 16, 2021, Ag Board Members and staff will visit the Made in Oklahoma Store Opening at the Oklahoma State Fair. Board Members, staff, tour guides, and the public may discuss program issues during the tour; no votes or action will be taken during the tour.*